

ROUGH DRAFT #2 – HPBS EXHIBIT B

**STATE OF MONTANA  
HIGH PERFORMANCE BUILDING STANDARDS  
CHECKLIST FOR MINIMUM REQUIREMENTS (EXHIBIT B)**

Project:  
Agency:  
Project A/E #:

ATTACH WRITTEN EXPLANATIONS FOR ALL NON-APPLICABLE ITEMS.

1.1 DOCUMENTATION

- A. All State Projects that are required to submit the HPBS Checklist For Minimum Requirements shall include a copy of this checklist in the final archived project closeout documents.

1.2 CHECKLIST

DESIGN AND DOCUMENTATION

- ☐ Incorporated an integrated design process.  
Not applicable to project \_\_\_\_\_ (initials of project manager)  
Date of Charrette \_\_\_\_\_
- ☐ Integrated life cycle cost analysis early in the project.  
Not applicable to project \_\_\_\_\_ (initials of project manager)  
Date/Project Phase \_\_\_\_\_
- ☐ Incorporated State A&E Minimum Design Standards.  
Date of Review \_\_\_\_\_
- ☐ The Checklist for Minimum Requirements (Exhibit B) is being maintained and completed by the Contracting Agency.  
Date filed and initials of Project manager \_\_\_\_\_

SUSTAINABLE SITES

- ☐ Complied with the intent of Construction Activity Pollution Prevention (LEED SS Prerequisite 1).  
Not applicable to project \_\_\_\_\_ (initials of project manager)
- ☐ Complied with the intent of Construction on Appropriate Sites (LEED Credit SS 1).  
Not applicable to project \_\_\_\_\_ (initials of project manager)
- ☐ Complied with the intent of Protect and Restore Habitat (MT regional priority LEED Credit SS 5.1).  
Not applicable to project \_\_\_\_\_ (initials of project manager)
- ☐ Complied with the intent of Stormwater Design Quantity Control (LEED Credit SS 6.1).  
Not applicable to project \_\_\_\_\_ (initials of project manager)
- ☐ Complied with the intent of Light Pollution Prevention (LEED Credit SS 8).  
Not applicable to project \_\_\_\_\_ (initials of project manager)

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### WATER EFFICIENCY

- ☐ Complied Water Use Reduction by 20% (ASHRAE, LEED WE Prerequisite 1).  
Not applicable to project \_\_\_\_\_ (initials of project manager)
- ☐ Comply with the intent of Water Efficiency in Landscape and Irrigation (LEED WE Credit 1).  
Not applicable to project \_\_\_\_\_ (initials of project manager)

### ENERGY & ATMOSPHERE

- ☐ Exceed Int'l Energy Conservation Code by 20% (MT legislation).  
Anticipated percentage reduction \_\_\_\_\_
- ☐ Complied with Fundamental Building Systems Commissioning as required by State A/E, LEED EA Prerequisite 1).  
Not applicable to project \_\_\_\_\_ (initials of project manager)
- ☐ Complied with the intent of Fundamental Refrigerant Management (LEED EA Prerequisite 2).  
Not applicable to project \_\_\_\_\_ (initials of project manager)
- ☐ Complied with the intent of Optimize Floor Plan (Green Globes).  
Not applicable to project \_\_\_\_\_ (initials of project manager)

### MATERIALS & RESOURCES

- ☐ Complied with the intent of Storage and Collection of Recyclables / Composting (LEED MR Prerequisite 1).  
Not applicable to project \_\_\_\_\_ (initials of project manager)
- ☐ Complied with the intent of Recycled Content (LEED Credit MR 4).  
Percentage achieved \_\_\_\_\_  
Not applicable to project \_\_\_\_\_ (initials of project manager)
- ☐ Complied with the intent of Regional Materials (LEED Credit MR 5).  
Percentage achieved \_\_\_\_\_  
Not applicable to project \_\_\_\_\_ (initials of project manager)
- ☐ Complied with the intent of Low-Emitting Materials (LEED Credit IEQ 4.1-4.4 and Green Globes).  
Not applicable to project \_\_\_\_\_ (initials of project manager)  
  
Check those included in project that comply:
  - ☐ Paints and coatings \_\_\_\_\_
  - ☐ Adhesives and sealants \_\_\_\_\_
  - ☐ Flooring systems \_\_\_\_\_
  - ☐ Composite wood and agrifibers \_\_\_\_\_
  - ☐ Furniture \_\_\_\_\_
- ☐ Complied with the intent of Building Durability, Adaptability, and Disassembly (Green Globes).  
Not applicable to project \_\_\_\_\_ (initials of project manager)

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### INDOOR ENVIRONMENTAL QUALITY

- ☐ Complied with the intent of Minimum Indoor Air Quality Performance (ASHRAE 62.1-current, LEED IEQ Prerequisite 1).  
Not applicable to project\_\_\_\_\_ (initials of project manager)
- ☐ Complied with the intent of Environmental Smoke Control (State Facilities mandate; LEED IEQ Prerequisite 2).  
Not applicable to project\_\_\_\_\_ (initials of project manager)
- ☐ Complied with the intent of Construction IAQ Management Plan (LEED IEQ Credit 3.1/3.2).  
Not applicable to project\_\_\_\_\_ (initials of project manager)
- ☐ Complied with the intent of Indoor Chemical and Pollutant Source Control (LEED IEQ Credit 5).  
Not applicable to project\_\_\_\_\_ (initials of project manager)
- ☐ Complied with the intent of Controllability of Systems—Lighting (LEED IEQ Credit 6.1).  
Not applicable to project\_\_\_\_\_ (initials of project manager)
- ☐ Complied with the intent of Controllability of Systems—Thermal Comfort (LEED IEQ Credit 6.2).  
Not applicable to project\_\_\_\_\_ (initials of project manager)
- ☐ Complied with the intent of Daylight and Views--Daylight (LEED IEQ Credit 8.1).  
Not applicable to project\_\_\_\_\_ (initials of project manager)
- ☐ Complied with the intent of Ventilation Systems (Green Globes G.1).  
Not applicable to project\_\_\_\_\_ (initials of project manager)
- ☐ Complied with the intent of Acoustical Comfort (Green Globes G.5).  
Not applicable to project\_\_\_\_\_ (initials of project manager)

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Signature of Project Manager

Date

END OF HPBS CHECKLIST FOR MINIMUM REQUIREMENTS (EXHIBIT B)  
EFFECTIVE DATE: MONTH 00, 2013